

# CUSTOMER TRANSFER

Name: _____		Cust #: _____		<b>DO NOT CREATE A SERVICE ORDER FOR TRANSFERS. JUST PULL THE CARDS!!!!</b>
Phone #: _____				
Current Acct #:	Date Off:	(must have a scheduled date to cut off)		
Current Add: _____				
_____				Card Pulled: _____
_____				
New Acct #:	Date On:			
New Add: _____				Card Pulled: _____
_____				
_____				
Copy of Lease or Proof of Ownership Provided: Yes or No				
Current Balance:	\$	_____		
Transfer Fee:	\$	20.00		
Due at time of Transfer:	\$	_____		
BY SIGNING THIS CUSTOMER TRANSFER REQUEST, THE CUSTOMER AGREES TO PAY ANY BALANCE CURRENTLY DUE ON THE ACCOUNT AND ANY BALANCES FROM PREVIOUS ACCOUNTS THE CUSTOMER HAS RESIDED IN THE PAST THAT REMAIN UNPAID.				
THE CUSTOMER IS RESPONSIBLE FOR ENSURING THAT ALL FAUCETS ARE IN THE OFF POSITION AND ALL WATER APPURTENANCES ARE IN GOOD WORKING CONDITION. THE CUSTOMER AGREES TO FOLLOW ALL RULES AND REGULATIONS SET FORTH BY LOACHAPOKA WATER AUTHORITY.				
<b>THE CUSTOMER UNDERSTANDS THAT ADDITIONAL CHARGES MAY BE DUE FOR THIS ACCOUNT FOR WATER CONSUMPTION USED FROM THE LAST READ DATE UNTIL DATE OF TRANSFER.</b>				
CUSTOMER SIGNATURE: _____				Date: _____
Notes: _____				
Date Info Taken: _____		Date Completed In Computer: _____		